

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

TOMMY LEWIS, PRESIDENT, PRESIDING

December 7, 1998

A. CALL TO ORDER

The December 7, 1998, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Tommy Lewis of DeSoto County.

Sheriff James Albert Riley of the DeSoto County Sheriff’s Department was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

- Jessie Medlin-----District 1
- Eugene C. Thach-----District 2
- James D. Pearson-----District 3
- John Caldwell-----District 4
- Tommy Lewis-----District 5
- W. E. “Sluggo” Davis-----Chancery Clerk/Interim County Administrator
- James Albert Riley-----Sheriff of DeSoto County
- William Austin-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor Eugene Thach.

C. APPROVAL OF NOVEMBER MINUTES

The official minutes of the Board of Supervisors were read for the month of November, 1998. Pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated. Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to accept the minutes of the Board of Supervisor’s for October, 1998 subject to the revisions given to Vanessa Lynchard previously by Supervisor Eugene Thach. The **motion passed** by a vote as follows:

- Jessie Medlin-----Yes
- Eugene C. Thach-----Yes
- James D. Pearson-----Absent
- John Caldwell-----Yes
- Tommy Lewis-----Yes

ITEM D, CONTINUED,

D. PAUL BEALE - ELECTION COMMISSION

Paul Beale, Carl Payne, Bryan Walker, and Ted Mayhall, Jr., of the Election Commission appeared before the Board of Supervisors to present changes with the election process.

Mr. Beale said with the rapid growth DeSoto County has experienced, there is a need to re-district the voting precincts. Mr. Beale said the Election Commission is recommending changes to the following voting precincts:

Miller Precinct

Mr. Beale said changes to the Miller Precinct would include adding the area east of Polk Lane and North of Goodman Road, and the area east of Polk Lane and South of Goodman Road. Mr. Beale also suggested a better facility be selected for the Miller voters. Mr. Beale said the present facility has no rest rooms and is need of major repair. Supervisor Jessie Medlin stated the election workers had electrical problems with this building during the last election. Mr. Beale asked to be considered for the property north of Centerhill Road which had been donated for a fire station.

Olive Branch North & Olive Branch South

Mr. Beale said the Olive Branch North and Olive Branch South Precincts would remain, however, the with the growth potential of Fox Creek and Brayborne Subdivisions, this growth would be directed towards the Miller Precinct.

Hernando East

Mr. Beale said the Election Commission recommends moving the Hernando East Precinct from the Hernando Courthouse to the National Guard Armory. Mr. Beale said the Commission felt this would ease the congestion at the Courthouse on election days and address the parking shortage.

Hernando West

Mr. Beale said the Hernando West Precinct would remain at the Courthouse, however, the Commission is requesting parking spaces be available for the registered voters with a enforced 45 minute parking.

Oak Grove

Mr. Beale recommended selecting a better place for the voters, as it is difficult to get the pollworkers to the present location.

Alphaba

Mr. Beale said this facility is an old store with wood heat, no restrooms, and no telephone. Mr. Beale said complaints have been received about the amenities and a adequate precinct is being sought.

Pleasant Hill

Mr. Beale said the Pleasant Hill Precinct is adequate, however, public property should be used when available, therefore the Commission has suggested moving the Pleasant Hill Precinct to the Pleasant Hill Fire Department.

ITEM D, CONTINUED,

Mineral Wells

Mr. Beale said the Mineral Wells Fire Station is now abandoned, however, the City of Olive Branch has plans to renovate the building to become an animal shelter. Mr. Beale said the building would no longer be compatible for a precinct.

Supervisor Jessie Medlin asked Board Attorney William Austin who owned the Mineral Wells Fire Station. Mr. Austin replied the County had entered into an agreement with the City of Olive Branch and Mineral Wells Fire Department. Supervisor Jessie Medlin said he did not want an animal shelter to be used as a voting precinct.

Horn Lake East

Mr. Beale said presently this precinct is located at Horn Lake City Hall, however when Horn Lake moves its city hall, this location would need to be reviewed.

Supervisor Eugene Thach asked Mr. Beale what the deadline was for the requested changes. Mr. Beale replied the Election Commission has set no deadline, however, would like the changes in place as soon as possible.

Board Attorney, William Austin said in order to move a precinct, the Election Commission must receive approval from the Justice Department first. Mr. Beale replied the Election Commission would do all necessary paperwork, get approval from the Justice Department, and then return to the Board of Supervisors for approval of relocating voting precincts.

Supervisor Eugene Thach said it takes a long time to get approval for relocating a voting precinct, therefore suggesting completing the items which can be done by August, 1999. Supervisor John Caldwell said if county lines are reset after the census is completed, residents would be voting in three (3) separate elections. Supervisor John Caldwell said after the census is completed, then the precincts should be reviewed, and perhaps realigned.

Supervisor Eugene Thach asked Mr. Beale to prioritize the request list from the Election Commission in letter form to the County Administrator by August of 1999.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to take the redistricting of precincts under advisement. The **motion passed** by a unanimous vote.

****See Exhibit D****

Mr. Beale said presently the county has two hundred forty (240) machines to serve thirty three (33) precincts. Mr. Beale said the Election Commission is recommending the purchase of forty (40) votomatic voting machines to replace machines in poor condition. Mr. Beale said, in addition, the Election Commission is also requesting the purchase of ten (10) large ballot boxes to replace some of the small ones, and the purchase of ten (10) large transfer cases for ballot return. Mr. Beale said the commission would like to purchase these items before the elections for 1999.

Mr. Beale requested storage space for the election ballots. Mr. Beale said the ballots needed a secure and controlled environment due to moisture problems in the past. Supervisor Tommy Lewis replied, a storage place can be secured for the election ballots.

Mr. Beale stated the Election Commission must conduct an ongoing general program to maintain an effort to remove names of voters who have moved outside of the county. Mr. Beale said postcards are sent to all registrants in the county. Mr. Beale said postcards which are returned, are placed on a inactive list, pending a confirmation mailing. Mr. Beale said if the confirmation postcard is returned, and the registrant does not vote within two (2) subsequent federal elections, then the registrant's name is purged.

ITEM D, CONTINUED,

Supervisor Tommy Lewis recommended the Election Commission to prioritize their request of new equipment, supplies, and funding, therefore returning to the Board of Supervisors with recommendations in the next week or so. Mr. Beale replied, the Election Commission would return with recommendations after the first (1st) of the year.

Supervisor Tommy Lewis and the Board of Supervisors thanked the Election Commission for their presentation. ****See Exhibit D****

E. **OLD BUSINESS**

1. **EMS - Bobby Storey**

Director Bobby Storey appeared before the Board of Supervisors to present recommendation for the EMS Billing. Mr. Storey said EMS will continue billing for services and once a month will submit a written report of analysis to the Comptroller, Dale Thompson. Mr. Storey said employee Lisa Bockhold will remain working in the EMS office.

Mr. Storey has placed a hold on all expenditures, with instructions all purchasing to be directed through the County. The Comptroller, Dale Thompson said as of this date, the EMS department have not forwarded any money to accounting. Dale Thompson said EMS was instructed by the Auditor to cease purchasing by department as of November 17th, 1998. Also, invoices for purchases dated after November 17th, 1998, continue to come.

Mr. Storey said this policy raises a question as to the Lewisburg Fire Department. Lewisburg Fire Department had purchased a defibulator and the present payoff is \$ 14,330.34. Mr. Storey recommended Lewisburg Fire Department paying off the defibulator and then forwarding all money to accounting and then turning money over once a month. Mr. Storey said at that time, all ambulance equipment would be inventoried and become the property of the County.

The Comptroller, Dale Thompson asked direction from the Board of Supervisors in connection with invoices received in accounting regarding expenses for the Ambulance Services located in the Fire Departments. Ms. Thompson said these expenses consisted of cable, dish network, electric, and telephone invoices. Mr. Storey replied, these services are covered on twenty-hour (24) shifts and the invoices are legitimate expenses.

The Comptroller, Dale Thompson asked the Board of Supervisors direction on handling gasoline for the Fire Departments. Ms. Thompson said she has received an invoice from Phillips 66 for one of the Fire Departments. Supervisor Eugene Thach suggested a Fuelman Card. Mr. Storey said Eudora Fire Department has a key to The Hole in the Wall, Lewisburg Fire Department has a tank in ground supplied by Central Maintenance.

Supervisor Eugene Thach recommended the Comptroller, Dale Thompson send out a memo instructing all purchases and expenses to be directed through the County.

ITEM E.1, CONTINUED,

At the recommendation of the Comptroller, Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion, to go out and inventory all of the EMS equipment

and, if necessary, to have the EMS Director or designee assist by identifying equipment, if necessary; instructing Lewisburg Fire Department to pay off the defibulator, in the amount of \$ 14,330.34, and to forward all proceeds henceforth to accounting; EMS and Fire Departments to continue collecting fees for services and forwarding proceeds to accounting on a monthly basis; all purchases to go directly through the Purchasing Office. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****See Exhibit E.1****

2. Petition - Residents East Craft Road to accept as County Road

This item was held over until December 9th, 1998. ****See Exhibit E.2****

3. DEQ Regulations

Supervisor Tommy Lewis said he would like for Dr. Pennington of the YMD to meet with the Board of Supervisors to provide help with issues regarding the DEQ Regulations. Supervisor Lewis said YMD has good management with ground water and water run off.

Supervisor asked County Administrator, W.E. "Sluggo" Davis to schedule a meeting with Dr. Pennington and the Board of Supervisors on one of the following dates:

December 23, 1998

January 6, 1999

January 19, 1999

****See Exhibit E.3****

3. Road Issue - Public Drive - Pleasant Grove CME Cemetery

Board Attorney, William Austin presented his findings in connection with cemetery roads. Mr. Austin said private family, church, and publicly owned are three (3) types of cemeteries.

Mr. Austin notified the Board of Supervisors it is at their discretion to pave parking lots and driveways for non-profit cemeteries if they are located within 150 feet from the centerline of the public road. Supervisor John Caldwell said he conveyed to Pleasant Grove CME Cemetery this project would not be listed as a priority with Central Maintenance. The Board of Supervisors instructed Road Manager, Kenny Gunn to add Pleasant Grove CME Cemetery to the Road Schedule.

Supervisor Eugene Thach said the commercial cemetery which charges for burials, the County cannot help.

ITEM E.5, CONTINUED,

3. **Workforce Investment Act**

Board Attorney William Austin notified the Board of Supervisors he had reviewed the Workforce Investment Act, with Jack Gregory and recommended approval by the Board of Supervisors. Mr. Austin said adoption of the resolution gives the County a voice when items come in at the State level.

At the recommendation of Board Attorney, William Austin, Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion, to approve the Workforce Investment Act. The **motion passed** by a unanimous vote. ****See Exhibit E.5****

3. **Southaven - Approval of donation to Volunteer Youth Basketball League**

Board Attorney William Austin notified the Board of Supervisors he had reviewed the contributions statute deadline with contributions to a Youth Basketball League. Mr. Austin notified the Board of Supervisors they may set aside, appropriate and expend money at their discretion to a Youth Basketball League.

No motions were made not votes taken on this issue. ****See Exhibit E.6****

F. **NEW BUSINESS**

1. **Jim Anderson - Application for addition to 1st Regional Library Building Headquarters**

Mr. Jim Anderson of the First (1st) Regional Library came before the Board of Supervisors requesting approval to apply for the State Library Commission Grant. Mr. Anderson said these funds would be used to expand the First (1st) Regional Library Headquarters, and he asked for a commitment of \$ 560,000 matching funds from the County.

Mr. Anderson said this would be a 12,000 square foot expansion of the First (1st) Regional Library Headquarters at a estimated cost of \$ 1.4 million dollars. Mr. Anderson said this bill has not been passed yet, for the grant money, however, all applications will be prioritized where local funding is available.

Supervisor Eugene Thach remarked to Mr. Anderson, that he is asking the County to commit to a matching fund of \$ 560,000, as the County has not signed a contract. Supervisor Thach asked Mr. Anderson if the Library Budget could fund this project. Mr. Anderson replied, no.

Supervisor John Caldwell asked Mr. Anderson if anyone else had agreed to help fund this project. Supervisor Eugene Thach asked why other Counties would not help fund this project. Mr. Anderson replied, the Headquarters for the First (1st) Regional Library is located in DeSoto County.

Supervisor John Caldwell asked Mr. Anderson the estimated cost of books and staff for this expansion. Mr. Anderson replied, approximately \$ 50,000 for books and \$ 50,000 for staffing. Supervisor Eugene Thach asked Mr. Anderson if federal money is available. Mr. Anderson replied, no. Mr. Anderson reminded the Board of Supervisors the County is under no obligations until a contract is signed. Mr. Anderson said frankly, if the County does not guarantee matching funding, DeSoto County will not be considered in the first round.

Based on the fact that libraries are so important, Supervisor Tommy Lewis made the motion, and Supervisor Jake Pearson seconded the motion to allow Jim Anderson to apply for the State Library Commission Grant and work the match into the budget for FY2000 funds. The **motion passed** by a unanimous vote. ****See Exhibit F.1****

ITEM F.2, CONTINUED,

2. Declaring Wesley Ray Riley a pauper

Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to declare Wesley Ray Riley a pauper in accordance with Section 43-31-29 of the Mississippi Code, which states the board of supervisors, shall also relieve, support or employ paupers found or being in the county, though not entitled to a settlement therein, and, in case of their decease, shall decently bury them; and all expenses shall be chargeable to and recoverable from the county in which such pauper had a settlement; and the board shall decently bury all strangers dying in the county. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

The expenditure of expenses in the amount of \$ 250.00 for pauper Wesley Ray Riley was approved on the claims dockets.**See Exhibit F.2.**

3. Dale Thompson, Comptroller

a. Claims Docket

Dale Thompson, Comptroller of DeSoto County presented the claims docket. The Board of Supervisors discussed Christmas decorations in offices and asked for clarification of whether Family and Children’s Services would be reimbursed by the State for their Christmas decorations. The Board of Supervisors also discussed whether these items should be inventoried.

Supervisor John Caldwell asked the Comptroller to find out about the reimbursement on carpet for Family and Children’s Services.

(1) Allen & Hoshall - Courthouse Renovation/Administration Bldg (2)

Bills in connection with the Courthouse Renovation, and the DeSoto County Administration Building were presented by copy to each supervisor. Supervisor John Caldwell that Vanessa Lynchard check with Allen & Hoshall to determine the draw schedule for the Administration Building.

(2) Panola Construction - Administration Building

Bills in connection with the DeSoto County Administration Building were presented by copy to each supervisor. ****See Exhibit F.3.a.(2)****

(3) Universal Steel Buildings - Allied Enterprises

Bills in connection with the Allied Building were presented by copy to each supervisor. ****See Exhibit F.3.a.(3)****

(4) Neal Appraisal Services - Church Road

Bills in connection with the Neal Appraisal Services for Church Road were

presented by copy to each supervisor.
****See Exhibit F.3.a.(4)****

ITEM F.3.a.(5), CONTINUED,

(5) Hill Brothers Construction Company - DeSoto County Maintenance Bldg

Bills in connection with the DeSoto County Maintenance Building were presented by copy to each supervisor. The Comptroller, Dale Thompson requested approval from the Board of Supervisors to hold this invoice until insurance information is received. Ms. Thompson said she has requested this information from Hills Brothers previously, with no response.

****See Exhibit F.3.a.(5)****

(6) Travel Reimbursement - Supervisor Tommy Lewis

Bills in connection with the travel reimbursement for Supervisor Tommy Lewis were presented by copy to each supervisor.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the claims docket as presented by the Comptroller and to authorize the Chancery Clerk to pay the bills as presented by the Comptroller and to authorize the travel reimbursement for Supervisor Tommy Lewis and to hold the Hill Brothers invoice until they comply with insurance requirements by providing a list of materials needed by the Comptroller. The **motion passed** by unanimous vote. ****See Exhibit F.3.a.(6)****

b. Budget Amendments

(1) Tax Collector

(2) Coroner

(3) EMS

(1) Tax Collector

Dale Thompson reported that she was told the Tax Summons fees for mobile homes was to be paid from the Tax Collector's budget. The Justice Court Clerk, Linda Aldridge was in the process of verifying the summons that needed to be paid. James Grayson of the Audit Department said the judges must sign the summonms. However, the judges would not do so until the summons were verified. The Comptroller said she was told the constables get impatient and took the summons to the Tax Collector, Joey Treadway to get them paid. The Tax Collector verified the charges and asked the Comptroller to pay the bills. The Comptroller told the Board of Supervisors the requirements of Section 27-53-15 of the Mississippi Code, which states the mobile homeowner who owns the land on which the mobile home is located shall have the option at the time of registration of declaring whether the mobile home shall be classified as personal or real property. If the mobile home is to be classified as real property, then the wheels and axles must be removed and it much be anchored and blocked in accordance with the rules

and procedures promulgated by the Commissioner of Insurance of the State of Mississippi.

At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion to approve the budget amendment for the Tax Collector's office in the amount of \$ 4,900.00 in accordance with the provisions of Mississippi Code 1972 annotated Section 27-53-15. After discussion of Audit requirements, the motion and second were withdrawn and the motion heldover. ****See Exhibit F.b.(1)****

ITEM F.2, CONTINUED,

(2) Coroner

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to accept the budget amendments under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-167-603	Office Supplies	\$ 100.00
Increase	001-167-936	Computer Equipment	\$
	100.00		

The **motion passed** by a unanimous vote. ****See Exhibit F.b.(2)****

(3) EMS

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to accept the budget amendments under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows

Lower	001-240-480	Lewisburg, Eudora, Walls Srvs	\$ 5,300.00
Increase	001-240-674	grease & oil	\$
	1,000.00		
		Increase	001-240-675
		antifreeze	\$
		100.00	
Increase	001-240-680	tire & tubes	\$ 1,200.00
Increase	001-240-681	repair parts	\$ 1,000.00
Increase	001-240-542	repairs to vehicles	\$ 2,000.00

The **motion passed** by a unanimous vote. ****See Exhibit F.b.(3)****

c. Youth Service FY99 Budget

The Comptroller, Dale Thompson presented a letter from County Court Judge Barbee to the

Board of Supervisors. Judge Barbee expressed concerns regarding budget items 164-552 (medical fees), 164-560 (attorney/guardian ad litem), and 164-581 (other contract service). Judge Barbee states with the numbers increasing in DeSoto County, these line items may fall short within the current budget.

Judge Barbee is placing the Board of Supervisors on notice for Youth Services to continue, they may need additional funds in the future. ****See Exhibit F.3.c****

ITEM F.3.d, CONTINUED,

d. Interfund Loan

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an interfund loan for the Fiscal year beginning October 1, 1998, and ending September 30, 1999 from General County to County Administration Building Interest & Sinking to be repaid when taxes are collected for FY99. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve an interfund loan from General County to County Administration Building Interest & Sinking under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19. The **motion passed** by a unanimous vote.

****See Exhibit F.3.d.****

Lower	001-000-053	General County	\$ 67,000.00
Increase	212-000-148	County Administration	\$
		Bldg Interest & Sinking	67,000.00

e. Accepting donation of school bus from Board of Education to Sheriff's Department

The Comptroller, Dale Thompson presented a letter from Sheriff James Albert Riley asking the Board of Supervisors approval to accept the donation of a school bus from the Board of Education to the Metro Narcotics Department. Sheriff Riley's letter states this bus will be equipped as a Command Post/Swat Operations.

At the recommendation of Sheriff James Albert Riley, Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to accept the donation of the school bus from the Board of Education to Metro Narcotics and add the bus to the county inventory.. The **motion passed** by a unanimous vote. ****See Exhibit F.3.e****

f. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to approve the investment of surplus funds to First American Bank, who was the high bidder that placed their bid as follows:

DATE OF	<u>INVESTMENT</u> <u>BANK</u> <u>AMOUNT</u> <u>RATE</u> <u>DAYS</u>
	12/4/98 FIRST AMERICAN \$ 600,000.00 4.750 34
12/4/98	FIRST AMERICAN \$ 3,575,000.00 4.900 62
12/4/98	FIRST AMERICAN \$ 3,500,000.00 00 4.9 145

The **motion passed** by unanimous vote. ****SEE EXHIBIT F.3.f****

ITEM F.4, CONTINUED,

4. Kenny Gunn - Central Maintenance

a. Road Report & Work Schedule

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the Road Report for November, 1998 and Work Schedule for December, 1998, pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****SEE EXHIBIT F.4.a****

b. Survey of County Roads

Supervisor Tommy Lewis asked Kenny Gunn if he had spoken with Daniel Murphy about surveying county roads. Kenny Gunn said he has not had an opportunity to do so. Supervisor Jessie Medlin asked how many roads Mr. Gunn is getting set up to stripe. Kenny Gunn said they have to get shoulder gravel down first and get a couple of rains. Mr. Gunn said he is keeping a list. Supervisor Jessie Medlin suggested working on Church Road.

No motions nor votes were taken on this issue. ****See Exhibit F.4.b****

5. Pat Huddleston - Beaver Control Report

This item was held over.

6. Chancery Court - Allowances

Allowances for the Chancery Court Clerk were presented to the Board of Supervisors for the November, 1998, term in the amount of \$ 1,856.66. Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the Chancery Clerk Allowances pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The **motion passed** by a unanimous vote. ****SEE EXHIBIT F.6****

7. Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, of Mississippi Code of 1973, Annotated, Supervisor Jake Pearson made the motion and Supervisor Jessie Medlin seconded the motion to pay Tommy Carr the amount of \$ 240.00 for the month of November, 1998; to pay Joe Holmes the amount of \$ 40.00 for the month of November, 1998; to pay Jerry Easley the amount of \$ 240.00 for the month of November, 1998, for their service as bailiff for DeSoto County Justice Court. The **motion passed** by a unanimous vote. ****SEE EXHIBIT F.7****

ITEM F.8, CONTINUED,

8. Justice Court Report

Justice Court Clerk Linda Aldridge presented the Justice Court Report to the Board of Supervisors for the month of November.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the Justice Court Report as presented by Linda Aldridge, for the month of November, 1998, pursuant to Section 9-11-19 of the Mississippi Code of 1972, Annotated. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Absent
John Caldwell-----	Yes
Tommy Lewis-----	Yes

****SEE EXHIBIT F.8****

9. Publication of Board Proceeding

Supervisor Eugene Thach made the motion and Supervisor Jake Pearson seconded the motion to approve the publication of Board Proceedings in connection with Section 19-3-33 of the Mississippi Code which states that the Board of Supervisors may have its proceedings published in some newspaper in the county, and cause the same to be paid for out of the county treasury. The **motion passed** by a unanimous vote.

10. Approval of Travel

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of December 2, 1998 to January 1, 1999, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling. Supervisor Jake Pearson made the motion to authorize travel for all officials and employees of DeSoto County for the period of December 7, 1998 to January 4, 1999. Supervisor John Caldwell seconded the motion. The **motion passed** by a unanimous vote.

11. Quarterly Report - Prisoner Medical - Rob Meacham, M.D.

Robert R. Meacham III, M.D. appeared before the Board of Supervisors to present the year end update on Jail Medical Expenditures for 1997-1998.

Dr. Meacham said the inmate population has shown an increase from approximately 140 inmates to 230 inmates as of December 7th, 1998. Sheriff Riley reminded the Board that Dr. Meacham sees a lot of the inmates on Friday night before they are bonded out and these numbers are not reflected on the report.

Dr. Meacham stated four (4) out of five (5) goals and expectations had been met, falling short of the 5th goal which was to save money. Dr. Meacham said he previously presented quarterly reports to the Board which were incorrect. Dr. Meacham said the previous reports were based on numbers received from the jail administration and the accounting department.

ITEM F.11, CONTINUED,

Dr. Meacham further explained, he was under the impression when the County received medical reimbursements from the various cities and MDOC, these funds were credited back to the Sheriff's department, not to the General Fund. Dr. Meacham apologized for any discrepancy in the previous reports.

Supervisor Eugene Thach said that manpower and liability to transport prisoners to and from the doctors office was saved.

Dr. Meacham stated even though he did not produce the significant savings, he did however stabilize the expenses. Dr. Meacham said in actual expenditures for 1996-1997 were \$ 358,782.00 compared to expenditures for 1997-1998 in the amount of \$359,068.00.

Dr. Meacham said his goals for reducing medical costs would include the following:

- 1) Use of generics & in-house medications
- 2) Using specialists and hospital facilities whom will set a standard discount rate for their services
- 3) No charge incurred for hospital rounds
- 4) Reduce usage of ambulance service

Dr. Meacham asked the Board of Supervisors if they preferred reports annually or quarterly. Supervisor Eugene Thach stated he would prefer quarterly reports. Supervisor John Caldwell conveyed to Dr. Meacham he could forward the quarterly reports for the Board of Supervisors review rather than presenting them in person.

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion

to accept the Year End Update on Jail Medical Expenditures for 1997-1998 as presented by Dr. Robert R. Meacham III, M.D. The **motion passed** by a unanimous vote. ****See Exhibit F.11****

Nurse Practitioner

Dr. Robert R. Meacham III, M.D. requested approval from the Board of Supervisors to hire a nurse practitioner for 2-3 days per week. Dr. Meacham explained to the Board of Supervisors, a nurse practitioner is licensed in the State of Mississippi, and would be employed by him, with no increased liability to the County.

Dr. Meacham said Sheriff Riley had no objections to hiring a nurse practitioner. Supervisor Tommy Lewis asked would the nurse practitioner cover the county's obligation. Dr. Meacham, replied, no, as he would continue on call seven (7) days a week, twenty-four (24) hours a day.

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to approve the hiring of a nurse practitioner to assist Dr. Robert R. Meacham III, M.D., and instructed the Board Attorney, William Austin to make an addendum to Dr. Meacham's contract with the county. The **motion passed** by a unanimous vote. ****See Exhibit F.11****

Supervisor Tommy Lewis made the motion, and Supervisor Jake Pearson seconded the motion to recess until 1 p.m. The motion passed by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Absent
James D. Pearson-----Yes
John Caldwell-----Absent
Tommy Lewis-----Yes

ITEM F.12, CONTINUED,

12. Appointee - County Library Board

Supervisor Eugene Thach asked if this appointment should come from his district as the former appointee who did a great job, has moved to another district. Board Attorney, William Austin said historically they have, but he does not know that they must be from a certain district. This item was held over until December 9th, 1998. ****See Exhibit F.12****

13. Approval to Bid

a. Lawn Care Services

At the recommendation of Jim Bearden, Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve Operations & Maintenance to go out for bids in connection with Lawn Care Service. The **motion passed** by a unanimous vote.

b. Uniforms - Sheriff's Department

At the recommendation of Sheriff James Albert Riley, Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the Sheriff's department to go out for bids in connection with Uniforms. The **motion passed** by a unanimous vote.

**14. Making fully executed contract with Waggoner Engineer for GIS Needs Assessment
Part of the minutes**

Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to approve making fully executed contract with Waggoner Engineer for GIS Needs Assessment part of the minutes. The **motion passed** by a unanimous vote. ****See Exhibit F.14****

15. Accepting Final Approval of the State Tax Commission for Ad Valorem Exemptions

- a. Metal Building Components Services, Inc.**
- b. American National Can Company**
- c. Creative Data Services, Inc.**
- d. PSI South, Inc.**

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to accept the Final Approval of the State Tax Commission for Ad Valorem Exemptions for Metal Building Components, Inc.; American National Can Company; Creative Data Services, Inc.; and PSI South, Inc. The **motion passed** by a unanimous vote. ****See Exhibit F.15.a.b.c.d.****

16. Days Water Association - Annual Performance Bond

Board Attorney, William Austin presented the Annual Performance Bond by the Days Water Association for approval by the Board of Supervisors.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the Annual Performance Bond setforth by the Days Water Association and authorize the Board President to sign the document. The **motion passed** by a unanimous vote.

****See Exhibit F.16****

ITEM F.17, CONTINUED,

17. State Tax Commission - Accepting of Tax Rolls - Real & Personal

Supervisor Jessie Medlin made the motion, and Supervisor John Caldwell seconded the motion to accept the State Tax Commission’s approval of the Tax Rolls, Real & Personal, in accordance with Section 27-35-127 Mississippi Code of 1972 and make this a part of the minutes. The **motion passed** by a unanimous vote. ****See Exhibit F.17****

18. Request County Assistance - Board of Education School Bus Turnarounds

Vanessa Lynchard presented a letter from Jerry R. Baird, Superintendent of DeSoto County Schools requesting County assistance to maintain the following properties for the school bus turnarounds.

- Cheryl Rogers 13285 Holly Springs Rd - Byhalia, M
- Sharon Downs 4590 Walker Mills Rd - Byhalia, Ms Bus #116
- Jane Parris 8824 Cole Rd - Olive Branch, Ms Bus #102
- Colleen Haire 4115 Edwin Rd - Walls, Ms Bus #43

Supervisor Jessie Medlin made the motion, and Supervisor Tommy Lewis seconded the motion to approve County assistance in maintaining the above properties for school bus turnarounds. The **motion passed** by a unanimous vote. ****See Exhibit F.18****

19. Larry Wood - Approval of Contract for Y2K Update - Tax Collector

Before the Board of Supervisors met, the issue for the Y2K Update for the Tax Collector had been resolved. No motions were made nor votes taken.

20. Authorization for County Administrator to Open Bids

a. Ambulance - December 11th, 1998

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to authorize the County Administrator W. E. "Sluggo" Davis to open bids for Ambulances for use in the DeSoto County EMS Department on December 11th, 1998 at 10:00 A.M. The **motion passed** by a unanimous vote. ****See Exhibit F.20.a.****

b. Compact Utility Tractor - December 28th, 1998

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to authorize the County Administrator W. E. "Sluggo" Davis to open bids for Compact Utility Tractors for use in the DeSoto County Central Maintenance Department. The **motion passed** by a unanimous vote. ****See Exhibit F.20.b.****

ITEM F.21, CONTINUED,

21. Authorization to travel - Law Librarian & Budget Amendment

Vanessa Lynchard notified the Board that the Law Librarian has an opportunity to attend a free seminar presented by West Group to train her to use the recently purchased computer software. If she is unable to take advantage of this opportunity training will likely be several hundred dollars, however, this will require one (1) overnight stay in Jackson, Mississippi, as the Law Librarian can choose to attend the workshop, December 16th, 17th, or 18th from 8 a.m. til 5 p.m.

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve travel for the Law Librarian and a Budget Amendment in connection with the Westlaw trip. The **motion**

passed by a
unanimous vote.
**See Exhibit
F.21**

G. EXECUTIVE SESSION

The "Executive Session" portion of this meeting is presented under the portion of minutes called "Executive Session.

G. OTHER ISSUES

1. EMS - Bobby Storey

Director Bobby Storey notified the Board of Supervisors as of December 7th, 1998, the EMS had received and answered 3,569 calls in the County. Mr. Storey said the EMS had a hectic weekend due to accidents at Hwy 61 involving six (6) vehicles and a short distance down Hwy 61, the north bound lane involving four (4) vehicles, of which there were injuries.

Mr. Storey requested approval from the Board of Supervisors to hire three (3) part time employees at \$ 6.00 per hour to cover the twenty-four (24) hour shifts of full time employees for vacations, sickness, etc. Mr. Storey said these three (3) employees would be called upon when a shortage of full time employees occurred. Mr. Storey advised that these part time employees would be fully qualified EMS personnel.

Supervisor Jake Pearson made the motion, and Supervisor Jessie Medlin seconded the motion for Director Bobby Storey to hire three (3) part time employees at \$ 6.00 per hour to cover the twenty-four (24) shifts when there is a shortage of full time employees.

2. Mobile Phones

Supervisor Eugene Thach inquired about the County's mobile phones. Supervisor Thach asked if the County could establish one account with a cellular company and possibly receive a special rate.

Supervisor Tommy Lewis said some of the cellular services do not have full coverage across the County. Supervisor Thach said the County needs to receive a flat rate with one company, as the taxpayers dollars are paying for this service.

Supervisor Eugene Thach made the motion, and Supervisor Jake Pearson seconded the motion to review the present cellular packages under contract with the County with the contention of placing all cellular service with one company at a special rate. The **motion passed** by a unanimous vote.

ITEM H.3, CONTINUED,

3. New Delinquent Fine Collection Authority

Justice Court Clerk Linda Aldridge presented a letter from the State Auditor establishing a New Delinquent Fine Collection Authority. Ms. Aldridge asked the Board of Supervisors for approval to implement this program.

At the recommendation of Justice Court Clerk Linda Aldridge, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve Justice Court Report implementing the New Delinquent Fine Collection Authority, pursuant to Section 19-3-41 of the Mississippi Code of 1972, Annotated which states Senate Bill 2187 effective 7/1/98 revised Section 19-3-41 to authorize a collection charge to be due from defendants who's delinquent fine and costs are collected by collection agency or private attorney contract (does not apply to constable contracts). This charge is limited to up to 25% in state and 50% out of state of the delinquent payment. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****See Exhibit H.3****

4. Washington Trip - Supervisor Tommy Lewis

Supervisor Tommy Lewis provided the Board of Supervisors an update on the Washington trip in connection with the sewer project. Supervisor Lewis said Congressman Roger Wicker's office was encouraging as to how the EPA funds would be appropriated. Supervisor Lewis said the matching grant could possibly be a 75 / 25 match.

Supervisor Tommy Lewis requested travel approval from the Board of Supervisors to schedule a meeting with Jimmy Palmer with the Sewer Authority in Jackson, Mississippi to discuss grant funds available.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion, to approve travel for Supervisor Tommy Lewis to schedule a meeting with Jimmy Palmer with the Sewer Authority in Jackson, Mississippi to discuss grant funds. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to instruct Board Attorney, William Austin to draft local and private legislation necessary to establish a sewer authority. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

ITEM H.5, CONTINUED,

5. Approval to Bid - Kenny Gunn - Central Maintenance

Road Manager Kenny Gunn requested approval from the Board of Supervisors to go out for bids on one (1) One (1) Ton Tractor and Two (2) Two yd Trucks. Mr. Gunn said this equipment is available on the State Bid. Supervisor Tommy Lewis said he would like to give the local business dealers a opportunity to bid. Supervisor Lewis said it is at the discretion of the Board to accept a local or a state bid for equipment provided the local bid is within the state bid.

Supervisor John Caldwell asked Mr. Gunn when Central Maintenance would be ready to have a auction on equipment and vehicles which are being replaced. Mr. Gunn responded, an auction would be scheduled after Central Maintenance receives new equipment and vehicles.

The Board of Supervisors instructed the Road Manager, Kenny Gunn to go out for bids on equipment, and vehicles.

6. Christmas Tree - Hernando Courthouse

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to send a Resolution to Mr. & Mrs. Doyle for the donation of the Christmas Tree for the Hernando Courthouse. The **motion passed** by a unanimous vote.

7. Budget Amendment - Tax Collector - Deputy Collectors Salaries

Supervisor Eugene Thach notified the Board of Supervisors that Kelly McGhee of the auditor’s office says it is the responsibility of the Tax Collector to follow his budget and the Board of Supervisors responsibility to bring him into line with his budget.

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to accept the budget amendment for the Tax Collector regarding Deputy Collectors Salaries under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19. The **motion passed** by a unanimous vote.

Increase	001-104-402	Assistant Bookkeeper	\$ 5,
Lower	001-104-402	Deputy Collector Salary \$15,876.00	
Lower	001-104-402	Social Security \$ 1,643.00	
Lower	001-104-402	Retirement Match \$ 2,094.00	
Lower	001-104-468	Insurance Match	\$ 3,090.00
Increase	001-901-999	General Fund Balance	\$28,303.00

****See Exhibit H.7****

8. Letter of Apology - Jack M. Widdersheim

Supervisor Jessie Medlin made the motion, and Supervisor John Caldwell seconded the motion to forward a letter of apology to Mr. Jack M. Widdersheim for the lack of hospitality afforded to his family while visiting DeSoto County and return his check. The **motion passed** by a unanimous vote. ****See Exhibit H.8****

Supervisor John Caldwell made the motion and Supervisor Jake Pearson seconded the motion to recess until Wednesday, December 9, 1998 at 9:00 a.m. The **motion passed** by a unanimous vote.

THIS the 7th day of December, 1998, these minutes have been read and approved by the DeSoto County Board of Supervisors.

President
TOMMY LEWIS,
DeSoto County Board of Supervisors